Office Order No. RMS/294/25 Dated 16th April, 2025

The undersigned is pleased to inform you that as per the decision of the Competent Authority, the Institute is switching over from a manual system to an ERP system through "Samarth eGov" recommended by the Ministry of Education, Government of India, gradually.

Considering the above, in the 1st phase we are ready to implement the leave module for management of the leave account of the employees. The leave balances as on date have been uploaded under the system.

You are therefore requested to kindly check your leave balance, (CL, RH, EL, HPL, SCL, and SL) uploaded in the Samarth portal by 23rd April 2025. You can log in the IIEST Samarth Portal (https://iiests.samarth.ac.in/index.php/site/login) with your user Id (Institute Zimbra email Id may be also used as the user Id). If you have any observations in the leave balances uploaded in the leave module, kindly intimate the same positively by 23rd April 2025 to the email ID support_samarth@iiests.ac.in, so that the necessary correction may be made in the leave balance after examining the same from the Service Book.

All are requested to kindly cooperate for smooth implementation of the system.

कुलसचिव / Registrar

Copy forwarded for information and necessary action to:
1. All Deans/Associate Deans
2. All Heads of Departments/Schools/Centres
3. All faculty members
4. All Officers
5. All Hostel/Hall Warden
6. All staff members
7. PS to the Director
8. PS to the Registrar
9. Record Section
10. Institute Website
11. File copy